

Greetings!

Thank you for considering being an exhibitor at the 2016 Evergreen International Conference, April 20-23, 2016 in Raleigh, North Carolina. This year's conference is hosted by NC Cardinal, North Carolina's Evergreen ILS Consortium.



Evergreen is an open source library management software that is used by over 1000 libraries around the world. It is expected that 200 librarians, administrators, developers, and other staff will be present at this event. The theme for this conference is "**A New Decade Takes Flight**" as the Evergreen community celebrates its 10th anniversary in 2016.

The exhibit area will be open throughout most of the conference. Afternoon breaks will be scheduled in the exhibit area in addition to a Friday extended **Vendor Showcase** break.

Exhibit Fees

- Early Bird: \$750.00 (through Feb 15, 2016)
- Regular: \$850.00 (Feb 16, 2016 – Mar 15, 2016)

Exhibit Times

- Thursday, Apr 21: Exhibits open 10 am – 5 pm
- Friday, Apr 22: Exhibits open 10 am – 5 pm

Exhibit Showcase Times

- Thursday: mid-morning and afternoon break
- Friday: mid-morning and extended "Vendor Showcase" afternoon break

Materials Provided to Exhibitors

- Open-air, bright location between session rooms.
- One (1) 6-foot draped/ skirted table
- Two (2) chairs
- Free Wireless Internet Access
- Electricity
- Carpeted area
- One (1) conference registration.

Setup Time

- Wednesday: 9:00 am – 4:00 pm
- Thursday: 8:00 am – 10:00 am

Tear down

- Friday after 7:00 pm and completed no later than Saturday, 1:00 pm

Hotel Information

[Sheraton Hotel](#)

421 South Salisbury Street
Raleigh, North Carolina, 27601
Phone: (919) 834-9900

Booth Assignment

Booths will be assigned on a first come, first reserved basis. All applications must be accompanied with full payment. No Cancellations after March 1, 2016.

Shipping Instructions

Exhibitors may ship items to the hotel for arrival beginning April 18, 2016. Shipping Information is available on the [2016 Conference website](#).

Available Extras

Additional tables, power supplies, or equipment should be requested prior to the conference. Prices and Ordering Information will be sent out to exhibitors. Please email 2016EIC@gmail.com for additional equipment.

Subletting Exhibit Space

No Exhibit space may be sublet.

Liability

The Evergreen International Conference and the Sheraton Downtown Raleigh Hotel is not responsible for the safety of exhibits from theft, fire, or other causes. The exhibitor assumes responsibility for injury or damage to persons or property occurring within the exhibit space assigned to each exhibitor in accordance with the terms of this agreement.

Care of Building & Equipment

Exhibitors or their agents shall not injure or deface the walls and floors of the building or the booths. If any damage occurs, the exhibitor is liable to the Sheraton Hotel.

Character of Exhibits

The Exhibits Chair reserves the right to decline any exhibit or part of an exhibit if it deemed unsuitable.

Listing in the Program

To be listed in the official conference program, exhibitors must be registered before March 1, 2016.

Nature of Contractual Agreement

The provisions set forth in this document shall be binding upon exhibitors who make application, pay fees, and are assigned spaces.

Conference website, at <http://evergreen-ils.org/conference/eg16/>

Exhibitor contact: 2016EIC@gmail.com



2016 Evergreen International Conference: Sponsorship/Exhibitor Application & Agreement

April 20-23, 2016 ♦ Sheraton Raleigh Hotel ♦ 421 South Salisbury St. ♦ Raleigh, North Carolina, 27601

Company Name	Contact Name
Street Address	Email Address
City/ State / Zip (Country)	Phone Number:

Sponsorship Level: (check all that apply) <input type="checkbox"/> Platinum <input type="checkbox"/> Gold <input type="checkbox"/> Silver <input type="checkbox"/> Bronze Platinum, Gold, Silver Sponsors <i>only</i> : Will you use the free Exhibit Space? <input type="checkbox"/> Yes <input type="checkbox"/> No Sponsorship Function: <input type="checkbox"/> Reception <input type="checkbox"/> Keynote <input type="checkbox"/> Hackfest <input type="checkbox"/> Breakfast <input type="checkbox"/> Breaks <input type="checkbox"/> Badges <input type="checkbox"/> A/V	Names and emails of attendees for registration waivers (Platinum, Gold, Silver, Reception, Keynote, A/V Recording, Hackfest Sponsors <i>only</i>): _____ _____ _____ _____ TOTAL: \$ _____
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Exhibit Space: (6' draped table, 2 chairs, and free Wi-Fi) I would like to purchase ___ booth(s) at the: <input type="checkbox"/> Early Bird Price of \$750 <input type="checkbox"/> Regular Price of \$850 (PRICE includes one conference registration) I would like to purchase additional ___ registrations(s) for my booth staff at \$220 per attendee.	Names and emails of booth attendees: _____ _____ TOTAL: \$ _____
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Mailing Instructions

Option 1: Email form to 2016EIC@gmail.com.
Option 2: Fax form to (919) 733-8748; Attn: Tanya Prokrym, Library Development.
Option 3: Mail to:

Tanya Prokrym
State Library/Archives Building
Library Development
4640 Mail Service Center
Raleigh, NC 27699-4640

*Payment is due thirty (30) days from the date of signature.

Payment Options

The Evergreen Project is a member of the Software Freedom Conservancy which is committed to promoting open source and royalty-free software. To assist prompt processing of your sponsorship, please save this document as an open office or PDF file and email it to 2016EIC@gmail.com.

Preferred method of payment receipt is wire transfer. Wire instructions vary depending on country and currency of origin. For wire instructions, email <accounting@sfconservancy.org>.

Send Invoice request to <accounting@sfconservancy.org>

Paper Checks drawn in USD should be made payable to "Software Freedom Conservancy" and mailed to:
Software Freedom Conservancy, Inc.
137 MONTAGUE ST STE 380
Brooklyn, NY 11201-3548

****I have read and agree to all terms and conditions of this Application & Agreement. I warrant that I am authorized to sign on behalf of the sponsoring entity listed above and that all information provided is complete and accurate.**

Signature

Title

Date

Corporate Sponsorship Agreement - Terms and Conditions

This Agreement is between the Software Freedom Conservancy ("Conservancy") and Sponsor. In consideration of the opportunity to participate as a sponsor of the Conference hosted by the Project [as indicated in the attached Price Schedule, incorporated herein by reference] in support of the Conservancy's mission to promote the use, development, and improvement of free and open source software, Sponsor agrees as follows:

SPONSORSHIP BENEFITS: Sponsor will receive the sponsorship benefits listed in the attached Price Schedule.

SPONSORSHIP PAYMENT: Sponsor agrees to make a payment specified in the Price Schedule.

CONSERVANCY EVENTS: Conservancy agrees not to schedule or sponsor any event in connection with the Project including, but not limited to, evening events, during a time that conflicts or overlaps with any official event scheduled during the Conference.

INDEMNITY AND LIMITATION OF LIABILITY: Neither the Conservancy, any co-sponsor, venue provider nor any of their respective officers, agents, employees, facilities, representatives, assigns, nor any volunteer otherwise affiliated with the Project shall be liable for, and Sponsor hereby releases them from, any claims for damage, loss, harm, or injury to the person, property or business of the Sponsor and/or any of its visitors, officers, agents, employees, or other representatives, resulting from theft, fire, earthquake, water, unavailability of the facility, accident or any other reason in connection with the Conference. The Sponsor shall indemnify, defend, and protect the Conservancy, its officers, directors, employees, agents, co-sponsors and venue providers harmless from and against any and all claims, demands, suits, liability, damages, losses, costs, attorney's fees, and expenses that result or arise from Sponsor's participation in the Conference or any actions of its officers, agents, employees, or other representatives. Under no circumstance will the Conservancy, any co-sponsor, or the venue provider be liable for lost profits or other incidental or consequential damages for any of their acts or omissions whatsoever, whether or not appraised of the possibility or likelihood of such damages or lost profits. In no event shall the Conservancy liability, under any circumstance, exceed the amount actually paid to it by the Sponsor. The Conservancy makes no representations or warranties regarding the Conference or its attendance.

OBSERVANCE OF LAWS: Sponsor shall abide by and observe all laws, rules and regulations, and ordinances in the performance of this agreement.

CANCELLATION OR TERMINATION BY CONSERVANCY: If for any reason beyond its reasonable control, including but not limited to fire, strike, earthquake, damage, construction or renovation to the display site, government regulation, public catastrophe, act of God, Conservancy shall determine that the Conference or any part will not be held, Conservancy may cancel the Conference or any part thereof. In that event, the Conservancy shall, upon written request by the Company, refund donations made in support of the Conference, after deducting any and all expenses incurred by the Conservancy. In this event, Conservancy will provide an accounting of Conference expenses incurred to all donors.

MISCELLANEOUS

Authority. Each Party represents and warrants that the execution, delivery and compliance with the terms of this Agreement by such Party and consummation by it of the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or other action and the agreements contained herein constitute valid and legally binding obligations and are enforceable in accordance with their terms.

Waiver. The failure of either Party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other Party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

Enforceability. Each provision of this Agreement shall be separately enforceable, and the invalidity of one provision shall not affect the validity or enforceability of any other provision.

Governing Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of New York.

Entire Agreement. This Agreement constitutes the only agreement, and supersedes all prior agreements and understandings, both written and oral, among the parties with respect to the subject matter hereof. This Agreement may not be amended or modified, except in writing and signed by all parties to this Agreement.