

Using the Official Evergreen Documentation

Finding what you need:

- Go to <http://docs.evergreen-ils.org/>
 - Select your version--re-organized manuals begin with 3.0.
 - Either open the consolidated manual, a module manual (Circulation, etc.), or keyword search
 - PDF manuals are quite large, but are also text-searchable across the entire manual; html manuals are broken up into small sections for easy browsing through the table of contents.

Adapt, remix, reshare:

- The CC-BYSA license allows you to copy, edit and re-distribute the content - as long as you also give credit (cite) the source and put it under the same license so others can re-use it as well.

About this documentation:

- This guide was produced by the Evergreen Documentation Interest Group (DIG), consisting of numerous volunteers from many different organizations. The DIG has drawn together, edited, and supplemented pre-existing documentation contributed by libraries and consortia running Evergreen that were kind enough to release their documentation into the creative commons. Please see the [Attributions](#) section for a full list of authors and contributing organizations. Just like the software it describes, this guide is a work in progress, continually revised to meet the needs of its users, so if you find errors or omissions, please let us know, by contacting the DIG facilitators at docs@evergreen-ils.org.
- This guide to Evergreen is intended to meet the needs of front-line library staff, catalogers, library administrators, system administrators, and software developers. It is organized into Parts, Chapters, and Sections addressing key aspects of the software, beginning with the topics of broadest interest to the largest groups of users and progressing to some of the more specialized and technical topics of interest to smaller numbers of users.
- Copies of this guide can be accessed in PDF and HTML formats from <http://docs.evergreen-ils.org/>.
- Except where otherwise noted, content in the documentation is licensed under the following license: CC Attribution-Share Alike 4.0 International.

If you see an error, or a need for more content:

- Email docs@evergreen-ils.org OR
- Report the 'bug' on launchpad - this gives DIG the most information and allows them to track progress!

Some text from http://docs.evergreen-ils.org/3.2/about_this_documentation.html

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How to Participate in DIG: the Evergreen Documentation Interest Group

Contributing to documentation is an excellent way to support Evergreen, even if you are new to documentation. In fact, beginners often have a distinct advantage over the experts, more easily spotting the places where documentation is lacking or where it is unclear.

We welcome your contribution with planning, writing, editing, reviewing, converting to AsciiDoc, and other tasks. Whatever your background or experience we are keen to have your help!

First Steps

- Join the Evergreen [documentation listserv](#). This is the primary way we communicate with each other. Please send an email introducing yourself to the list.
- Check out the [documentation to-do list](#) (especially the EASY section). If you want help with a task, just ask on the [listserv](#).
- Attend a **DIG meeting** in IRC. Meetings are on the [community calendar](#) and announced on the listserv.
- Write documentation in **any format** and send it to the documentation email list. We will review your files, convert them to AsciiDoc format and add them to the official documentation when they are ready.
- If you are comfortable with AsciiDoc, you can [contribute documentation directly](#).
- Add yourself to the [participant list](#) if you have an Evergreen DokuWiki account, or send a request to docs@evergreen-ils.org.

Volunteer roles

We are now looking for people to help produce the documentation. If you interested in participating, email the DIG facilitators at docs@evergreen-ils.org or speak up on the documentation mailing list.

We're looking for volunteers to work on the following:

Writing – Producing the documentation ("from scratch," and/or revised from existing materials). We're open to receiving content in any formats, such as Word or Open Office, but of course, we'd be delighted if you produced it in AsciiDoc!

- [Cheat Sheet](#) – Quick reference for AsciiDoc formatting. (powerman.name)
- [DIG AsciiDoc cheat sheet](#)
- [DIG AsciiDoc tutorial](#)
- [User Guide](#) – Detailed guide for AsciiDoc syntax. (methods.co.nz)

General Review – Comparing the documents with the functions they describe (i.e. testing the step-by-step instructions with the matching version of Evergreen)

Editorial Review – Ensuring the documentation is clear and follows Evergreen DIG style guide conventions

CSS Design – Making the pages more attractive and user-friendly

AsciiDoc conversion – For existing files that are not already in AsciiDoc, and new ones created by people writing in other formats

Text from https://wiki.evergreen-ils.org/doku.php?id=evergreen-docs:dig_participation: CC BY-SA 4.0

How to Contribute Documentation to the Repository

First of all, you are welcome to email the Documentation Listserv (open-ils-documentation@list.georgialibraries.org) with problems you find in the documentation. However, we welcome you to participate in the process of improving things. Below are various ways you can contribute your time and skills.

We use Git for version control on documentation. The official repository is housed on the Evergreen git server git.evergreen-ils.org.

Note: Changes to the official repository are processed into HTML, PDF and ePub daily at 1pm and 11pm. (see <http://docs.evergreen-ils.org/>)

Beginner workflow

- Send your documentation changes in any format to the Documentation Interest Group (DIG) email list: open-ils-documentation@list.georgialibraries.org
- **Valuable contributions include:**
 - Telling us about anything that seems wrong
 - Corrections of typos
 - Corrected step-by-step instructions
 - Updated screenshots
 - Telling us of missing sections
 - Etc.
- **Please include the following information in your email:**
 - URL of the documentation web page that needs to be updated
 - The part of the web page you are referring to (e.g. section heading, paragraph number, a nearby phrase, etc.)

Beginner workflow with Launchpad

- You may use Launchpad to report any errors or missing items you find in the documentation.
 - Go to <https://bugs.launchpad.net/evergreen/+filebug> to sign up for a Launchpad account and report the problem.
 - Add the tag "documentation" to your report.

Text from & more info available at :

<https://wiki.evergreen-ils.org/doku.php?id=evergreen-docs:how-to-contribute-documentation>

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How to Contribute Documentation to the Repository (continued)

Intermediate workflow

1. Login to GitHub (or create a free account)
2. Find the relevant file in the [GitHub repository](#)
 - Look around until you find the content (note: the directories are mostly logically similar to the online docs table of contents sections, but may require some searching around)
3. Click the pencil ("Edit this file") icon to edit the file in your browser
4. If you are creating a new file, click the *plus* symbol that displays to the right of file path. Type in the file name.

[Evergreen](#) / [docs](#) / +

5. Make your changes, using [correct AsciiDoc format](#).
6. **Test that your AsciiDoc syntax is correct.** This is not required for simple typo corrections.
 - PREVIEW as HTML: Any file on GitHub with the extension of ".adoc" should auto-display the HTML version of the file when previewed or saved. Then you can proofread your document and look for anything strange.
7. Type a message describing your change
8. Click the "Propose file change" button
9. Click the green "Create pull request" button
10. One of the developers will [review your change](#) and send you feedback

A variation of this workflow is described [in this YouTube video](#).

Text from & more info available at :

<https://wiki.evergreen-ils.org/doku.php?id=evergreen-docs:how-to-contribute-documentation>

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